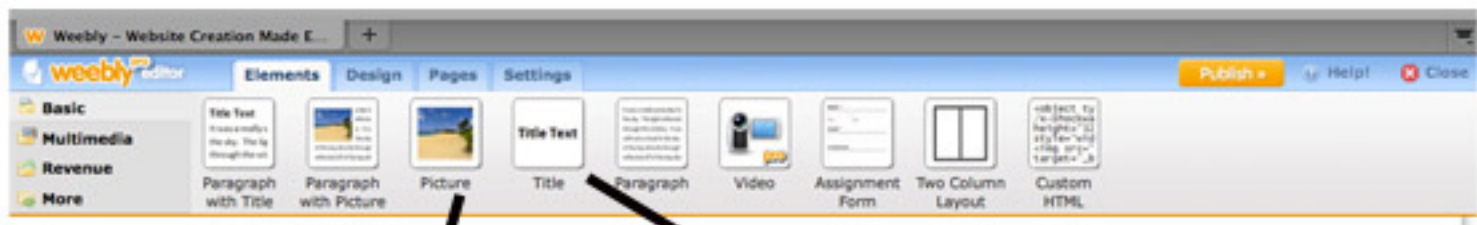
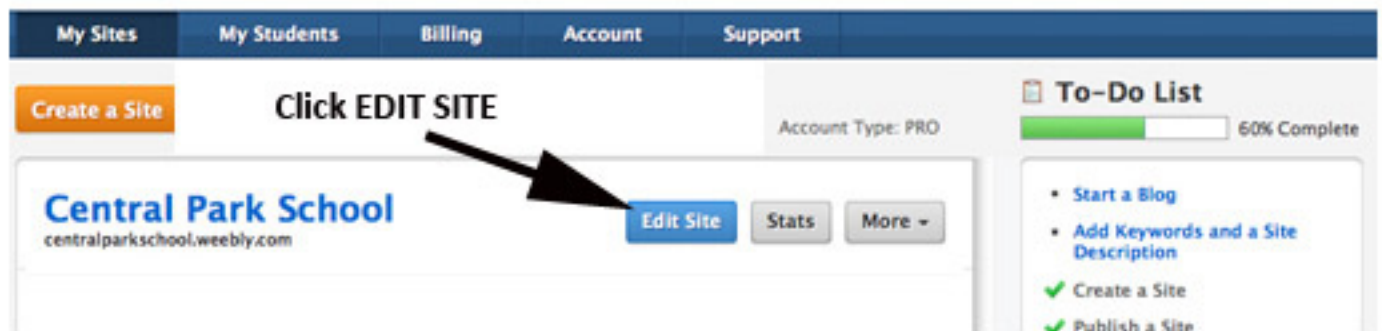


# EDUCATION.WEBBLY.COM

Tutorial by Ms. Garrett, [www.musictechteacher.com](http://www.musictechteacher.com)

The Central Park School Faculty and Staff can create a free web page or site! Weebly.com is a free tool for teachers and students and is a wonderful means of communicating with parents and the community.

You already have an account setup and ready for posting class information. If you have not received your User Name and Log In information, please check your Birmingham City Schools email. To begin, go to [education.weebly.com](http://education.weebly.com) and enter your User Name and Password.



To insert pictures, drag the Picture icon, press Choose File and insert a picture from your computer or the Internet.



To insert text, drag the Title or Paragraph icons to the white space and click to type your information.

# EDUCATION.WEEBLY.COM

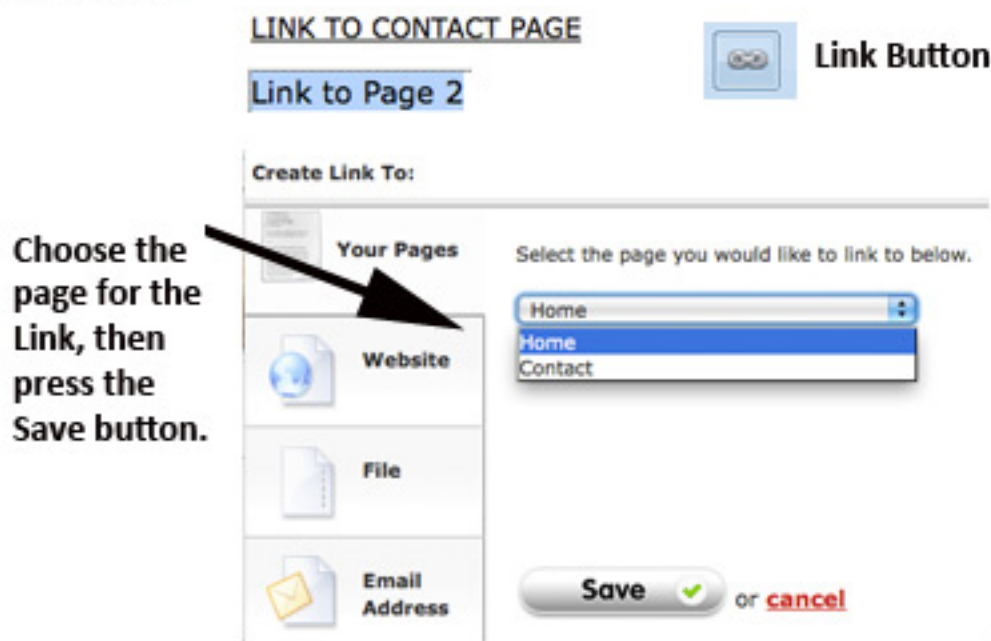
We will use a 'blank page' for the Design Theme because the pages will be posted as part of the Central Park School Website.



**Manage Pages**

You can add more pages to your site by clicking **New Page**. To edit a different page, click on the name of the page and press **Edit Page**.

If you have more than one page in your site, you will need to create Links to go to those pages. Drag the Title or Paragraph icon to the page and type the name of the link. Highlight the word(s) with the mouse and choose the **Link** button.



LINK TO CONTACT PAGE

Link to Page 2

Link Button

Choose the page for the Link, then press the Save button.

Create Link To:

Your Pages

Select the page you would like to link to below.

Home

Home

Contact

Save or cancel

There are many other types of items that you can add to your website. Be careful when allowing students to post Google Maps and YouTube video links... Students should not post maps to their homes or objectionable photos or videos.



weebly editor

Elements Design Pages Settings

Basic

Multimedia

Revenue

More

Photo Gallery

Slideshow

File

Audio Player

Flash

Google Maps

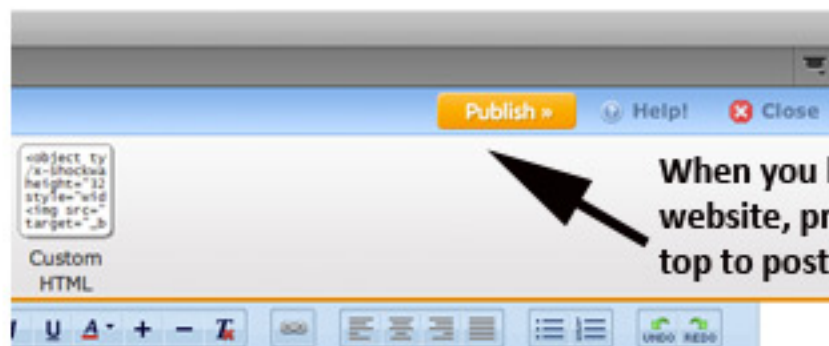
YouTube Video

Contact Form

RSVP Form

Survey

# EDUCATION.WEEBLY.COM



When you have finished editing your website, press the Publish button at the top to post your site on the Internet.

Remember to press Close and then Logout (on the main account screen) each time so that others may not use your account. [Logout](#)

# STUDENTS.WEEBLY.COM

Many of the students at Central Park have already learned how to create a web page using Weebly.com. If you would like for some of your students to have their own page, you have 10 free student accounts in your Educator account.



Add a Class...

- Click My Students
- Add a Class
- Enter Student Name and Password

A screenshot of the 'Add a Class' form. It has a light blue background. The form contains the following fields: 'Class Name' (text input), 'Grade' (dropdown menu with 'Select a Grade' text), and 'Student Sites' (radio buttons for 'Public' and 'Private', with 'Public' selected). At the bottom right, there are two buttons: 'Create class' (yellow) and 'Cancel' (grey).

Add a Student (add multiple students)

A screenshot of the 'Add a Student' form. It has a light blue background. The form contains four input fields: 'First Name', 'Last Name', 'Username', and 'Password'. There is an 'Add' button to the right of the Password field. Below the fields, there is a small note: 'If a student is under 13 years old, you must obtain parental consent to create their account.' and '(passwords can be changed later)'.

<input type="checkbox"/>	Account	First Name	Last Name	Sites
<input type="checkbox"/>	musictech1	Music	Tech1	1 site
<input type="checkbox"/>	musictech2	Music	Tech2	1 site

Students must have permission from parents to create a site. Sites can be 'private' so others could not see it on the Internet without a password. The student sites are created the same way as the Educator sites.

Have fun learning to create a website with Weebly.com!